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|  | **Troop TX-0226**  **Monthly Committee Meeting Minutes**  *Train up a child in the way he should go, and when he is old he will not depart from it. Proverbs 22:6* | | |
| **MEETING AGENDA** | | | |
| **Meeting Subject:** Monthly Committee Meeting | | | |
| **Location:** Calvary Chapel | | **Date:** January 21, 2014 | **Time:** 7:00 pm – 8:20 pm |
| **Objective:** Provide troop operational support and policy and budgetary development & compliance | | | |

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| **MEETING ATTENDANCE** | | |
| **Committee Chair** | Name | X |
| **Chartered Organization Rep** | Name | X |
| **Troopmaster** | Name | X |
| **Outdoor/Activities Chair** | Name | Sent regrets |
| **Advancement Chair** | Name | X |
| **Membership Chair** | Name | X |
| **Secretary** | Name | X |
| **Treasurer** | Name | X |
| **Chaplain** | Name | X |
| **Other** | Name | X |

**AGENDA DISCUSSION**

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| **Topic:** | **Previous meeting minute review and approval** |
| **Summary** | |
| Brief record of principle points discussed. Keep points short and to the point. Record any motions word-for-word and the outcomes of any votes. | |
| **Action Items** | |
| Record any action items where a member of the group is asked to perform a task. Note who the action owner is and when the action is to be completed. | |

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| **Topic:** | **#2** |
| **Summary** | |
| Brief record of principle points discussed. Keep points short and to the point. Record any motions word-for-word and the outcomes of any votes. | |
| **Action Items** | |
| Record any action items where a member of the group is asked to perform a task. Note who the action owner is and when the action is to be completed. | |

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| **Topic:** | **#3** |
| **Summary** | |
| Brief record of principle points discussed. Keep points short and to the point. Record any motions word-for-word and the outcomes of any votes. | |
| **Action Items** | |
| Record any action items where a member of the group is asked to perform a task. Note who the action owner is and when the action is to be completed. | |

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| **Topic:** | **#4** |
| **Summary** | |
| Brief record of principle points discussed. Keep points short and to the point. Record any motions word-for-word and the outcomes of any votes. | |
| **Action Items** | |
| Record any action items where a member of the group is asked to perform a task. Note who the action owner is and when the action is to be completed. | |

**OTHER BUSINESS**

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| **Topic:** | **#6** |
| **Summary** | |
| Brief record of principle points discussed. Keep points short and to the point. Record any motions word-for-word and the outcomes of any votes. | |
| **Action Items** | |
| Record any action items where a member of the group is asked to perform a task. Note who the action owner is and when the action is to be completed. | |

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| **Topic:** | **#6** |
| **Summary** | |
| Brief record of principle points discussed. Keep points short and to the point. Record any motions word-for-word and the outcomes of any votes. | |
| **Action Items** | |
| Record any action items where a member of the group is asked to perform a task. Note who the action owner is and when the action is to be completed. | |

END OF DISCUSSION MINUTES

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| **NEXT MEETING** | | |
| **Location:** Calvary Chapel | **Date:** January 21, 2014 | **Time:** 7:00 pm – 8:20 pm |